



McNaughton® FAQ

Popular Title Subscriptions

How/when are allowances/points received?

Allowances are credited according to specified invoicing intervals. For example, accounts based on annual invoicing and payments are credited for a full year's allotment at the time of invoicing. Accounts set up with monthly invoicing and payments are credited for one twelfth of the annual allotment at the time of invoicing. Allowances may be expended at any time throughout the year.



What if all allowances/points are used before subscription renewal?

If you expend all allowances prior to the end of the subscription period, you have the option to increase your subscription plan size and/or purchase additional allowances at your current subscription price.

What happens to left-over annual allowances/points?

Upon renewal of a McNaughton® subscription, unused allowances automatically "roll over" into the next subscription period.

Can plans be modified?

McNaughton® plan sizes can be increased at any time during the subscription period. Decreases in plan size are permitted only upon annual renewal. McNaughton® plans are non-refundable. Termination of services — which requires a 60-day advanced written notice — results in forfeiture of any unexpended allowances.

What is the return policy?

Each McNaughton® plan includes a suggested inventory level based on annual plan size. However, customers are not required to return items before ordering more. Continue ordering as long as you have allowances remaining on your account. We recommend keeping McNaughton® inventory items until they are no longer circulating. When you're ready, simply package them using the prepaid return label supplied by Brodart, and ship them back to us. Most libraries choose to refresh their McNaughton® Lease collections once or twice per year.

What does 20% retention mean?

You may automatically keep 20% of the books leased during a subscription period at no extra charge and add these materials to your permanent collection.

Are additional titles available for purchase?

Customers have the option to purchase additional inventory at a volume discount.

What happens if McNaughton® titles are lost or stolen?

You can claim up to 10% of shipped materials as lost or stolen during each subscription period without incurring penalty (items will be deducted from your inventory). These items should be reported to Brodart's Customer Care department. Deductions beyond 10% are charged as if you were purchasing the items for your permanent collection.

What does “standard cataloging and processing” include?

Standard cataloging and processing includes: a MARC record with item record, clear book jacket cover, green insert including property label and spine label data, and barcode.

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